

SUBMIT THE COMPLETED FORM VIA EMAIL TO BethJ@MWCPAA.COM OR IN PERSON
to the Office of Marchetti & Weaver, 28 Second St, Ste 213, Edwards CO 81632.
NO PAINTING OR CONSTRUCTION IS PERMITTED UNTIL YOUR REQUEST HAS BEEN APPROVED.
YOU WILL BE CONTACTED VIA EMAIL ONCE THE REQUEST HAS BEEN REVIEWED.

**CHATFIELD CORNERS DESIGN REVIEW BOARD
VARIANCE REQUEST FORM**

A variance is a discretionary waiver that allows property owners to deviate from compliance with the Chatfield Corners Design Guidelines (“Design Guidelines”) and other adopted guidelines and procedures only when circumstances are warranted related to the subject property, such as topography, natural obstructions, hardship (other than economic hardship), or environmental considerations pursuant to Section 6.5 of the Declaration of Covenants, Conditions, Restrictions and Easements for Chatfield Corners (the “Declaration of Covenants”). Self-created, personal, or economically based hardships are not grounds for granting a variance. No variance may deviate from the Declaration of Covenants or estop the Design Review Board from denying a variance in other circumstances per Section 6.5 thereof.

Approved variances may include conditions and standards to make development possible in an orderly, efficient manner and in conformity with the intended purpose of the Declaration of Covenants, and failure to meet any conditions imposed will result in revocation of the variance. Each variance request requires individual approval of the Design Review Board in writing to be effective. Unless and until written approval for each variance request is granted, no variance has been granted regardless of the status of any Variance Request Form or other submittal form.

Date _____ Lot _____ Block _____

Street Address _____

Owner _____ Telephone _____

Address _____ E-mail _____

Architect _____ Telephone _____

Address _____ E-mail _____

No variance request will be accepted unless it is complete per the requirements set forth in the Design Guidelines.

All submittals must include (see checklist)

- 1) A list of all items for which a variance from the Design Guidelines (or other adopted guidelines) is being requested;
- 2) Design plans for all items for which a variance is being requested, including a diagram or survey of the construction area and location of installation (including property and site dimensions and conditions);
- 3) Samples of materials to be used, including paint colors; and
- 4) Any contractor proposals.

Detailed Description of Variance Request _____

For Office Use Only

Date Received: _____ Received By: _____

Design Review Committee Approval: _____

Checklist for Variance Requests

Design Guidelines, approved List of Paint Colors, and Variance Request Form may be found and downloaded from the website www.chatfieldcorners.org Design Review page.

There is no fee to submit the application.

Please allow up to two weeks from submission of your complete application for review of your application, and longer if the application is incomplete, requires clarification or the Design Review Board has questions.

For variances from the Design Guidelines

- List of each item for which a variance is being requested (i.e., each item that will not comply with the Design Guidelines or other adopted guidelines)
- Design plans for all items for which a variance is being requested, including a diagram or survey of the construction area and location of installation (including property and site dimensions and conditions)
- Samples of materials to be used, including paint colors
- Contractor proposal, if applicable