

**DESIGN REVIEW SUBMITTAL
CHATFIELD CORNERS DESIGN REVIEW**

Submittal Date: _____ Preliminary or Final Review: _____

LOT INFORMATION

Legal Description/Lot#: _____ Street Address: _____

OWNER INFORMATION

Names: _____

Mailing Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____ Email: _____

DESIGN INFORMATION

Architect/Designer: _____

Contact Person: _____

Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____ Email: _____

CONSTRUCTION INFORMATION

Contractor/Builder: _____

Contact Person: _____

Address: _____

City: _____ State/Zip: _____

Mobile Phone: _____

Email: _____

LOT INFORMATION

Legal Description/Lot#: _____ Street Address: _____

Detailed Description of Submittal: _____

Lot Square Footage: _____

Total square footage of proposed home or addition: _____

Have you had soils/engineering/other tests performed on the lot? Yes No *If yes, please attach copies of all reports*

Does the lot have any unique features? Yes No

If yes, please describe: _____

Are there any restrictions affecting the lot? Yes No

If yes, please describe: _____

Design Review Fee (contact Administrator to verify fee): \$0.22/square foot of heated living space

- subject to adjustment if total square footage determined to be different

Administration Fee (contact Administrator to verify fee): \$850

Total fee included with preliminary review submittal: _____

Please submit this completed Design Review Submittal Form along with 1 set of plans, 1 electronic copy, your check for the design review fee and the administrative fee, made payable to the Chatfield Corners Design Review Board.

NOTE: Variances from the Chatfield Corners Design Guidelines will NOT be considered by the Design Review Board (“DRB”) with this application (regardless of their inclusion in any plans or drawings). All variances must be requested by submission to the DRB of the Variance Request Form. In accordance with Section 6.4 of the Declaration of Covenants, Conditions, Restrictions, and Easements for Chatfield Corners, DRB approval of this application, if granted, does NOT apply to any item requiring a variance. Each variance request requires individual approval of the DRB in writing to be effective. Unless and until separately requested via the Variance Request Form and approved in writing by the DRB, no variance has been granted regardless of the status of this application.

By mail/delivery:
Marchetti & Weaver, LLC
28 Second Street, Ste 213
Edwards, CO 81632

Electronically:
lmayer@lksmdesign.com
Leah Mayer
970-376-6623

Requested Date For Review: _____

Office Use Only

Date Received: _____ Review Date _____

Owner Notified _____ Fees Received: _____

PRELIMINARY PLAN REVIEW CHECKLIST

The following checklists are supplied to help you prepare your submittal. Any additional information that you feel helps to clarify or explain your submittal should also be included.

SITE SURVEY

- Scale: 1" = 20'-0"
- Site contours
- Easements and Setbacks
- Existing natural site features
- Existing Utilities

SITE PLAN***

- Scale: 1" = 10'-0", minimum
- North Arrow
- Title Block, including Lot/Block/Filing, name of project, owner, date
- Building Location
- Line of proposed roof overhangs
- Property Lines
- Setbacks and Easements Natural Site Topography
- Proposed Topography
- Existing natural site features
- Outdoor mechanical equipment locations
- Trash container enclosures
- Proposed ridge line height or top of parapet
- Finished floor elevations
- Existing and proposed grade elevations at all building corners
- Proposed walks, driveways, and parking areas
- Total Lot Coverage; must not exceed 30%
- Utility locations and Meter locations
- Bearings and distances to the property lines

FLOOR PLANS

- Scale: 1/8" = 1'-0", minimum
- North Arrow
- Title Block
- All Exterior Dimensions
- Door and window openings and locations
- Walls, partitions, and stairways
- Decks, porches, and balconies
- Floor area calculations

ELEVATIONS

- Scale 1/8" = 1'-0", minimum
- Title Block
- Elevation of each exterior view
- Door and window locations
- Roof material and slope
- Exterior siding materials
- Chimney
- Railings
- Skylight locations
- Building height
- Finish floor elevation
- Proposed and existing grade
- General material notes

LANDSCAPE PLAN***

- Scale 1" = 10'-0"
- North Arrow
- Title Block
- Building Location
- Proposed roof overhangs
- Proposed contours
- Driveway, walks, terraces, and decks with materials listed
- Location of all plants, trees, sod, seeded areas, etc.
- Location of fences

NON-DRAWING ITEMS

- Application Form
- Color Board, showing all exterior materials and colors

*** Site and Landscape Plans may be combined on one sheet

FINAL PLAN REVIEW CHECKLIST

The following checklists are supplied to help you prepare your submittal. Any additional information that you feel helps to clarify or explain your submittal should also be included.

SITE SURVEY

- Scale: 1" = 20'-0"
- Site contours
- Easements and Setbacks
- Existing natural site features
- Existing Utilities

SITE PLAN***

- Scale: 1" = 10'-0", minimum
- North Arrow
- Title Block, including Lot/Block/Filing, name of project, owner, date
- Building Location
- Line of proposed roof overhangs
- Property Lines
- Setbacks and Easements
- Natural Site Topography
- Proposed Topography
- Existing natural site features
- Outdoor mechanical equipment locations
- Trash container enclosures
- Proposed ridge line height or top of parapet
- Finished floor elevations
- Existing and proposed grade elevations at all building corners
- Proposed walks, driveways, and parking areas
- Total Lot Coverage; must not exceed 30%
- Utility locations and Meter locations
- Bearings and distances to the property lines

FLOOR & ROOF PLANS

- Scale: 1/4" = 1'-0", minimum
- North Arrow
- Title Block
- All Exterior Dimensions
- Door and window openings, locations and sizes
- Walls, partitions, and stairways
- Line of proposed roof overhangs
- Meter Locations
- Decks, porches, balconies, terraces, with materials noted
- Trash enclosures
- Location of heating/cooling units
- Floor area calculations

ELEVATIONS

- _____ Scale 1/8" = 1'-0", minimum
- _____ Title Block
- _____ Elevation of each exterior view
- _____ Door and window locations, material, and color
- _____ Roof material and scope
- _____ Exterior siding materials, type and color
- _____ Chimney material and height
- _____ Deck & Railing material, type, color, and dimensions
- _____ Fascia and Trim material type and color
- _____ Skylight locations, type and color
- _____ Building height
- _____ Finish floor elevations
- _____ Proposed and existing grade
- _____ Meter locations
- _____ Trash enclosures
- _____ Garage door material and color
- _____ All other materials, finishes, and color

BUILDING SECTIONS

If required by the Design Review Board.

LANDSCAPE PLAN***

- _____ Scale 1" = 10'-0"
- _____ North Arrow
- _____ Title Block
- _____ Building Location
- _____ Proposed roof overhangs
- _____ Proposed contours
- _____ Driveway, walks, terraces, and decks with materials listed
- _____ Location and size of all plants, trees, sod, seeded areas, etc.
- _____ Location of fences, meter and trash enclosures, etc.
- _____ Description of erosion control techniques
- _____ Irrigation note or plan

DETAILS

- _____ Window and door head, jamb and sill
- _____ Fascia
- _____ Chimney Cap
- _____ Other trim

NON-DRAWING ITEMS

- _____ Color Board, showing all exterior materials and colors
- _____ Construction Schedule
- _____ Landscape Deposit and Compliance Fee

*** Site and Landscape Plans may be combined on one sheet